



Company:	This is a Generic Document	Prepared By (Inc Designation):	Tony Millen
Address:	This is a Generic Document	Date Prepared or Reviewed:	07/05/2021
Persons Affected	FQL Service Technicians Client Employees Other Contractors	Review Date (If Applicable):	07/05/2024
Area or Department:	As Required	Signature of Assessor:	
Work Activity:	Maintenance of Portable Fire Extinguishers		

Hazard	Risks	Risk Rating (Severity x Likelihood)			Existing Control Measures	Additional Control Measures required to Reduce the Risk	Revised Risk Rating (Severity x Likelihood)		
		Severity (1 - 5) x Likelihood (1 - 5) = Risk 0 – 4 = Tolerable/Low 5 – 14 = Moderate/Medium 15 – 25 = Intolerable/High							
		S	L	RR			S	L	RR
Manual Handling	Musculoskeletal Injuries.	3	2	6	1. Use of wheeled trolley where practical 2. Use of lift where possible 3. Staff are trained in manual handling 4. Staff will used multiple trips where required	1. Ensure good manual handling techniques are used 2. Sharing the Load 3. Allow sufficient time	3	1	3
Slips Trips & Falls	Bruises, Broken Bones etc	3	2	6	1. The area will be assessed prior to starting to identify trip hazards 2. Lighting will be used if required 3. A clean as you go policy will be used 4. Battery operated tools will be used to prevent trailing cables	1. Work Permit in place 2. Competent technicians with proper training 3. Use of designated walkways etc	2	1	2
Use of Tools & Equipment	Cuts, Bruises, Electric Shock	3	2	6	1. Use of company supplied tools only 2. Safety testing & calibration where required 3. Competent technicians with proper training 4. Use of battery tools only	1. Regular visual checks before & during operations	3	1	4
Plant Area Access	Musculoskeletal Injuries. Cuts, burns, electric shock	5	2	10	1. Work Permit in place where required 2. Competent technicians with proper training 3. Escort to be provided where necessary	1. Ensure the James Hall escort knows where you are & if your work area changes	5	1	5
Working in Proximity of LPG or Fuel Stations	Explosion/Fire related injury. Musculoskeletal Injuries. Fatality	5	2	10	1. A work Permit will be in place where required 2. Parking in safe areas assigned by the site contact 3. Wearing of High Visibility Clothing when moving around the traffic area 4. No hot work or use of tools which may create a spark undertaken for this activity 5. Working in Undercroft areas is not permitted 6. Wearing of anti-static safety footwear (EN345)	1. Take fire extinguishers away from immediate danger area i.e., move them to the service vehicle 2. Ensure mobile telephone is left in the parked service vehicle 3. Smoking is strictly prohibited 4. Establish the location of any emergency switch in the proximity of work	5	1	5



Contact with Asbestos	Asbestos Related Diseases	5	3	15	7. A work Permit will be in place 8. Examination of Asbestos Register prior to work starting 9. No work on asbestos materials will be carried out 10. Competent Technicians with proper training who are familiar with site	1. Monitor the area for signage /labels etc. 2. Stop work if suspect material is encountered & inform Senior Management immediately	5	1	5
Lone Working	Help not Arriving	4	3	12	1. Work Permit in place where required 2. Technicians will always carry a mobile phone 3. Competent Technicians with proper training who are familiar with site 4. Escort to be provided where necessary	1. Ensure the James Hall escort knows where you are & if your work area changes	4	1	4
Working at Height	Bruises Broken Bones Head Injuries	4	2	8	1. Generally, site cabinets are at floor level 2. Work Permit in place for any work at height 3. Competent Technicians with proper training who are familiar with site 4. Restricted to use of permanently fixed vertical ladders 5. Other forms of access prohibited without prior approval from FQL Service Manager	1. All access equipment must be assessed for safety before use 2. Do not carry large equipment up ladders if 3 points of contact cannot be achieved	4	1	4
Working in Basements	Various Injuries	4	3	12	1. Work Permit in place where required 2. Technicians will always carry a mobile phone 3. Competent Technicians with proper training who are familiar with site 4. Escort to be provided where necessary	1. Ensure the James Hall escort knows where you are & if your work area changes	4	1	4
Roof Access	Bruises Fatality	5	2	10	1. Work Permit in place for any roof work 2. Competent Technicians with proper training who are familiar with site 3. Restricted to use of identified safe walkways 4. Technicians will not walk on or work near any fragile services	1. Assess all walkways prior to starting	5	1	5
Vehicle Parking	Various Injuries	4	2	8	1. Parking in designated areas where possible 2. Parking in agreed areas assigned by the site contact 3. Manual handling equipment used where vehicles cannot be parked in close proximity to the work area 4. High viz clothing will be worn by the technician when working near traffic / routes	1. Agree parking areas with the UOM site contact 2. Vehicle marked with Hazzard hatching	4	1	4
Working in Proximity of Other Contractors	Various Injuries	4	3	12	1. Work Permit in place where required 2. Awareness of other contractors & any plant or process which may impact on the task	1. If required, work at a suitable time agreed where work will not cause disruption	4	1	4

Risk Rating Indicator

Risk Rating Method

Tolerable/Low	Moderate/Medium	Intolerable/High
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Stop the Task Immediately & Implement Controls until a Rating of at Least Moderate/Medium is Achieved